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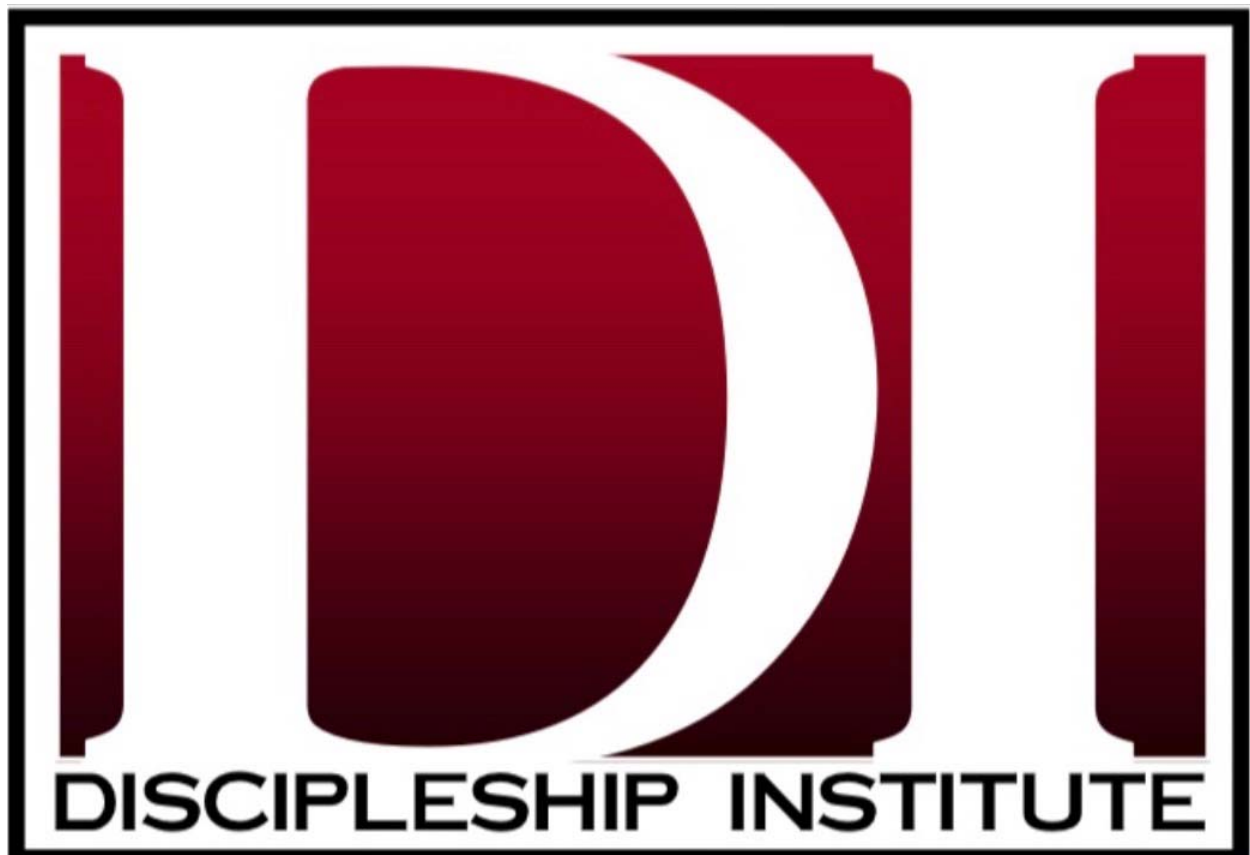
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## IFCA Discipleship Institute

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### **PRAYER: LEADERSHIP AVAILABLE TO GOD – M103 SELF-PACED COURSE GUIDE**



“Study to shew thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth.”  
” 2 Timothy 2:15

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## Welcome to this course!

The completion of this course will prove to be a significant blessing to you both academically and spiritually. We recommend that you thoroughly read the entire study guide before you actually begin working on the Course Projects. If you are uncertain or unclear on any matter, contact IFCA Bible College for clarification (1-216-261-7709) or [ifcabccleveland@gmail.com](mailto:ifcabccleveland@gmail.com). Above all other things, we encourage you to pray for God's guidance before you begin this course, and each time you work on it.



The instructions in this study guide are related to course formatting and submission. You may also refer to your original Student Orientation Page. IMPORTANT: The instructions on the study guide always supersede any other instructions. If there seems to be a conflict between this study guide and other instructions, always follow the instruction of the study guide.

We strongly recommend that you use reliable word processing software and make frequent use of the spell checker and grammar suggestion aspects. Be sure to save your work frequently, and backup copies of course work you have submitted.

If you need to contact the professor for this course (or the academic office), we recommend that you do so first by email. If the professor's email address is not listed on this study guide you may request it by email: [office@ifcaBibleCollege.com](mailto:office@ifcaBibleCollege.com)

The total length of time required to complete this course is different for each person. This is because already acquired knowledge of the subject, previous education, and personal situations all influence study habits and ability. However, on average, one course credit usually requires between 35-40 clock hours of study. Therefore, a two credit course will require about 70-80 hours of work, likewise a three credit course between 105-120 hours, and-so-forth. Since you are not restricted by classroom hours, on average you might expect to complete a three credit course in about eight to nine weeks by devoting four study hours per day four days per week (i.e. two hours morning and evening). Obviously, these are only general estimates, bearing in mind personal study habits and differing course requirements.

The time between the submission of your coursework, until it is returned to you (graded) will vary, but generally courses sent by postal mail may require as much as two weeks in transit (to and from), and another two weeks to get through the recording and grading process. Email submissions (preferred) generally require about two weeks. These are only averages. Be absolutely certain that you keep IFCA Bible College immediately informed if you change your email, postal mailing address or telephone numbers.

# IFCA-BC Writing Guidelines

The standard for academic papers (to be used in all your courses at IFCA-BC) should reflect the following:

## *Formatting*

1. Use the following guidelines to format all research papers and writing assignments
  - a. Use Times New Roman, 12 point font, double-spaced throughout (see “Hot Tips” below for permissible exception for footnotes)
  - b. Set margins 1” top and bottom, and 1.25” right and left
  - c. The use of subtitles or subheadings is encouraged: (set subheadings in bold on the left margin)
  - d. Do not use a cover page. Rather, enter the following in the upper left corner of the first page of the paper:
    - Your name
    - Course Number, assignment number
    - Date submitted
    - Word count
  - e. Insert page numbers at the bottom center of all pages, including the first page.
  - f. Foreign terms (terms not listed in a common English dictionary) should be italicized the first time they are used, and thereafter should not be italicized.
2. Use of ellipsis dots:
  - a. Leave a space before and after three ellipsis dots.  
EXAMPLE: “For God so loved ... that he gave his only begotten son” (John 3:16a).
  - b. Do not use ellipsis dots at the beginning or ending of a quote.  
INCORRECT EXAMPLE: The scriptural phrase “... God so loved ...” has become an extremely influential formative dynamic for the church.  
CORRECT EXAMPLE: The scriptural phrase “God so loved” has become an extremely influential formative dynamic for the church.

## *Citing Sources*

1. Direct quotes must be footnoted, as should sources used in paraphrased form and major ideas drawn from other authors.
2. Avoid overusing direct quotes. Reword the idea to express your understanding (paraphrase).
3. Use block quotes sparingly.
  - a. Block quotes should be single-spaced, having no quotation marks
4. When adding citations, use the following guidelines:
  - a. A superscript number is used in the text, following the footnote or citation. The footnote is numbered at the beginning, either as a number followed by a period or as a superscript number. Either footnotes or endnotes may be used; ask your professor which they prefer.
  - b. The first line of the endnote or footnote is indented 5 spaces.

5. Biblical references may be placed in the text (rather than in the footnotes), following the quote and in parentheses; unless more than three Scripture texts are cited. Use the standard abbreviations (found below) when referencing biblical texts by chapter and verse (e.g., Dan 3:20-21)
- In narrative, spell out the name of the Bible book: e.g., “in Daniel 3:20-22, we read...”
  - However, never write out the chapter and verse references: e.g., “in the third chapter of Daniel, verses twenty to twenty-two, we read...”

***Old Testament***

Genesis	Gen.	Proverbs	Prov.
Exodus	Exod.	Ecclesiastes	Eccles.
Leviticus	Lev.	Song of Solomon	Song of Sol.
Numbers	Num.	Isaiah	Isa.
Deuteronomy	Deut.	Jeremiah	Jer.
Joshua	Josh.	Lamentations	Lam.
Judges	Judg.	Ezekiel	Ezek.
Ruth	Ruth	Daniel	Dan.
1 Samuel	1 Sam.	Hosea	Hos.
2 Samuel	2 Sam.	Joel	Joel
1 Kings	1 Kings	Amos	Amos
2 Kings	2 Kings	Obadiah	Obad.
1 Chronicles	1 Chron.	Jonah	Jon.
2 Chronicles	2 Chron.	Micah	Micah
Ezra	Ezra	Nahum	Nah.
Nehemiah	Neh.	Habakkuk	Hab.
Esther	Esther	Zephaniah	Zeph.
Job	Job	Haggai	Hag.
Psalms	Ps. ( <i>pl</i> .Pss.)	Zechariah	Zech.
Malachi	Mal		

***New Testament***

Matthew	Matt.	1 Timothy	1 Tim.
Mark	Mark	2 Timothy	2 Tim.
Luke	Luke	Titus	Titus
John	John	Philemon	Philem.
Acts	Acts	Hebrews	Heb.
Romans	Rom.	James	James
1 Corinthians	1 Cor.	1 Peter	1 Pet.
2 Corinthians	2 Cor.	2 Peter	2 Pet.
Galatians	Gal.	1 John	1 John
Ephesians	Eph.	2 John	2 John
Philippians	Phil.	3 John	3 John
Colossians	Col.	Jude	Jude
1 Thessalonians	1 Thess.	Revelation <i>or</i>	Rev. Apoc.
2 Thessalonians	2 Thess.		
		Apocalypse	

***The following are examples of proper citation formatting:***

***Book/One Author***

<sup>1</sup> Michael Green, *Evangelism in the Early Church* (Grand Rapids, MI: Eerdmans, 1970), 27.

<sup>2</sup> Justo L. Gonzalez, *The Early Church to the Dawn of the Reformation*, vol. 1 of *The Story of Christianity* (Peabody, MA: Prince Press, 1984), 91.

***Book/Two Authors***

<sup>1</sup> Paul R. House and Eric Mitchell, *Old Testament Survey* (Nashville: Broadman Press, 1982), 27.

***Anthology: Emphasizing the editor's comments***

<sup>1</sup> Alister E. McGrath, ed., *The Christian Theology Reader*, 2<sup>nd</sup> ed. (Malden, MA: Blackwell Publishing, 2001), 27.

***Anthology: Emphasizing the author of a work included in the anthology***

<sup>1</sup> Cyril of Jerusalem, "Cyril of Jerusalem on the Role of Creeds," in *The Christian Theology Reader*, 2<sup>nd</sup> ed. Ed. Alister E. McGrath (Malden, MA: Blackwell Publishing, 2001), 27.

***Article in reference dictionary, encyclopedia, or the like***

<sup>2</sup> *Oxford Dictionary of the Christian Church*, 3<sup>rd</sup> ed. (New York: Oxford University Press, 1997), s.v. "Septuagint."

***Commentaries***

<sup>2</sup> Raymond Brown and Sandra Schneiders, "Hermeneutics: The Literal Sense of Scripture," in *The New Jerome Biblical Commentary*, ed. Raymond E. Brown, Joseph A. Fitzmyer, and Roland E. Murphy (Upper Saddle River: Prentice Hall, 1990), 1148-1149.

***Electronic media, not including information found on a website (for example, CD media).***

<sup>3</sup> Flavius Josephus, *The Wars of the Jews*, Book 2, Chapter 17 in the *Works of Josephus*, 1451; available from the *AGES Digital Library* (Albany, OR: AGES Software, 1999).

***Lecture***

<sup>4</sup> David Belles, "Historical Overview: Part One" (lecture, T101, Week 1 Lecture 2, IFCA Bible College, 30 March 2016).

***Website***

<sup>5</sup> Gerald Wilson, "The Poetry of the Psalms," available from <http://home.apu.edu/~geraldwilson/HebrewPoetry.html> (Note: omitting the period at the end helps avoid confusion)

# Prayer: Leadership Available To God (M103) Course Syllabus

Instructor: Dr. Alan James Schrader

Phone: 216-261-7709

Email: [DrAJSchrader@ifcablecollege.com](mailto:DrAJSchrader@ifcablecollege.com)

Office Hours: Tuesday - Friday, 9am to 5pm.

## Purpose

This course teaches the student the art of listening in prayer. Learn how to discern the voice of God. Journaling will also be taught as a method on how to record the spontaneous flow of the Lord. Biblical Leadership is leadership from the knees. Without prayer, there is no plan, passion or purpose. Students will be challenged to face the essential reality of prayer and determine to live under the authority of communication with a Mighty God.

## Objectives

1. To empower and inspire your secret relationship with God.
2. To develop the plan, passion, and purpose of prayer.
3. To develop a strategy for journaling.

## Texts

Bob Sorge, *"Secrets of the Secret Place,"* Oasis House, Kansas City, Missouri 2012.

## Assignments

Each student will be required to complete the following:

- Answer the questions provided in your syllabus. Record your answers.
- Read entirely the book by Bob Sorge, *"Secrets of the Secret Place."* After reading your assigned text book, you will be required to write down one or two paragraphs summarizing your likes or dislikes of the book.
- One written final paper on a topic related to Prayer and Fasting. The paper will be a minimum of 250 words.

## **Grading**

Homework Assignments: 30%

Book Essays: 30%

Final Paper: 30%

Participation: 10%

## **Homework Assignments**

Record your answers to the homework questions. When the course is completed you will be asked to turn in your discussion questions for review.

## **Book Report**

The purpose of the book report is to verify you have read the text book and to get feedback from your experience. A minimum of 1 or 2 paragraphs are required, and you will be turning in the assignment to the office.

## **Final Paper**

One written final paper on a topic related to Prayer and Fasting. Minimum of 500 words.

## **Participation**

The participation portion of your grade will be assessed differently depending on the delivery mode of the student's course. Students taking the self-paced version will be assessed based on written submission of the student engagement activities assigned by the professor after each lecture. As long as the student submits an attempt to engage with the assigned application question in written form full credit will be granted.

Students taking the livestream or hosted version of the course will be assessed by the professor (or course facilitator for the hosted version) based on actual participation in class discussions, student engagement activities, and opportunities to engage with the professor during his or her office hours. If the professor asks the students to hand in a written version of the student engagement activity, this too will count toward student participation.



## ***Homework Assignments***

### **Assignment # One:**

1. What is the call to prayer?
2. Is your prayer life a duty, discipline, or delight?
3. How do you prayer always?
4. Bob Sorge writes, "The secret place is pursued by those with an eye for enduring spiritual treasure". How would you define this?
5. What does intimacy with God produce?

**Assignment # Two:**

**Journal for 7 days and record your time with the LORD.**

DAY 1

DAY 2

DAY 3

DAY 4

DAY 5

DAY 6

DAY 7